

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 11 OCTOBER 2021

PRESENT:

Councillor Stuart Robson (Chairman)

Councillor Alan Catterick

Councillor Robin Garland

*Councillor Anne Hook

Councillor David Johnson

Councillor Roper Langford

Councillor Neil Lawrence

Councillor Sheri Scruton

Councillor Rae Youngman

Mr James Mackman (Clerk)

21.161 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

21.162 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

All Councillors being present there were no apologies.

21.163 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

All Councillors being present there were no apologies to consider.

21.164 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 13 SEPTEMBER 2021

The minutes of the meeting held on 13 September 2021, having been circulated and read, following an addition to include the sending of a letter to the City Council concerning the Health and Safety of the trees overgrowing Blairgowrie were accepted signed as a true record.

21.165 - PUBLIC PARTICIPATION

None.

21.166 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY

No report given.

21.167 - PLANNING APPLICATIONS

(a) To consider the following Planning Applications: -

The Councillors considered the planning applications received since the September Parish Council meeting as listed below: -

Details of Planning Applications	Comments
Ref: 21/01258/FUL – Single-storey rear extension and partial conversion of existing garage into habitable space at 34 Bankside Close.	No objections

Ref: 21/02064/FUL – Two-storey and single-storey rear extension, and replacement of existing flat roof with pitched roof at 34 Pear Tree Avenue.	No objections
Ref: - 21/02081/FUL – Single-storey rear extension at 1 Oak Villa, Hodgson Lane.	No objections
Ref: 21/02089/FUL – Single-storey front and rear extensions and rendering of existing dwelling at 4 Montague Walk.	No objections
Ref: 21/02106/FUL – Two-storey side extension with 2no. rooflights to side, single storey rear extension and awning to front at 5 Fairway Drive.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had **approved** the following applications: -

- Ref: 21/01493/FUL - Erection of detached outbuilding for use as art studio/home office at 42 Dikelands Lane.
- Ref: 21/01524/FUL - Detached garden room to rear at Green View, The Green.
- Ref: 21/01669/FUL - Variation of condition 2 of permitted application 19/02306/FUL to alter external materials and finishes of elevations of detached dwelling at The Brambles, Main Street.
- Ref: 21/01995/TCA - Fell 1no. Ash tree in a Conservation Area at Sycamore Cottage, The Green.

21.168 - FINANCE

(a) To receive a financial statement

The Clerk had emailed Councillors a detailed report showing the actual income and expenditure for the year for the period 11th October 2021. The report reflected the receipts and payments below. The bank balances on 11th October were: -

Current Account	£500.00
Business Money Manager Account	£50,225.90

(b) To note accounts for payment (net of VAT);

BP	Nether with Upper PCC	Grant towards grass cutting and tree work in All Saints churchyard	£1,000.00
BP	James Mackman	Salary – October	£537.06
BP	HM Revenue & Customs	Income tax – October	£134.40
BP	YLCA	Cllr. Catterick training course	£22.50
BP	Helping Hand	Litter picking equipment	£125.08
BP	James Mackman	Expenses including £20 wreath	£23.00
BP	PKF Littlejohn	External auditor's fee	£200.00
BP	Poppleton Community Trust	Room hire September	£24.00

(c) To receive a report on income received

City of York Council	2 nd half year's precept	£12,500.00
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(d) To receive the external auditor's report

Prior to the meeting the Clerk had emailed the external auditor's report to the Councillors. The contents of the report were noted.

* Councillor Hook arrived at this point in the agenda.

21.169 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS, ALLOTMENTS AND GUILD HUT

(a) To consider a report from the Greens Working Group including the sign regarding overnight camping in the car park adjacent to the Lord Collingwood

- i. It was agreed that two signs be erected regarding no overnight camping. **(Action Councillor Garland)**
- ii. The proposition for a replacement bus shelter on the Green is to be on the agenda for the November Parish Council meeting.
- iii. It was noted that the moles in Chantry Green had been removed
- iv. A request to plant a tree in memory of Millie Wright is to be discussed at the November Parish Council meeting

(b) Trees including a review of the work suggested in the last tree survey

Councillor Scruton reported that she had been looking at the latest Greens tree survey and had identified six trees which needed to be looked at. It was agreed that the Clerk should obtain quotations for the work involved. **(Action Clerk)**

(c) Events - Remembrance Sunday and expenses to be incurred

The Chairman outlined the arrangements that have been agreed for the event. The Clerk confirmed that the City Council had agreed to the road through the Green being closed for the Service.

(d) Maintenance including

i. replacing the seat in front of the All Saints Church wall

It was agreed to defer a decision on this subject.

ii. planting a hedge between the car park adjacent to the Lord Collingwood and the footpath

It was agreed that a beech hedge be planted along the border. **(Action Councillor Garland)**

iii. to decide what to do about the demolished "Higginbotham" seat which was opposite the bus stop on the Green

It was noted that a car being driven over the Green had demolished the Higginbotham seat. It was agreed that the seat which had been removed from the Green should not be mended. A decision on what to do about a replacement seat was deferred.

iv. replacing the three white posts which were knocked over by a car

It was agreed not to replace the three white posts.

v. the poor state of repair of the "No Parking" notice near to where the "Higginbotham" seat was on the Green

It was agreed that the sign should be replaced. **(Action Councillor Robson)**

vi. *the replacement of some of the tubs*

It was agreed that the broken tubs would be removed and some of the good tubs would be moved appropriately. **(Action Councillor Robson)**

vii. *the purchase of daffodil bulbs and compost*

It was agreed that more bulbs and compost should be bought. **(Action Councillor Robson)**

viii. *the possible removal of the palm trees*

It was agreed that the palm trees at the junction of Black Dyke Lane with Station Road should be removed. **(Action Councillor Robson)**

(e) *Allotments*

It was noted that the hedges by the allotments had been cut and that the contractor had done an excellent job.

(f) *Guild Hut*

No news on this subject.

21.170 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) *To discuss the problem with cars parked on the roads in Upper Poppleton*

Councillor Hook, in her capacity as a City Councillor, reported that she had been in contact with the City Council's Highways Department about the problem and was planning to meet with Officers in the village. **(Action Councillor Hook)**

(b) *To discuss the future of the plants in front of the Millennium sign at the top of Station Road*

It was agreed that the plants now obscuring the sign should be removed. **(Action Councillor Youngman)**

(c) *To consider reports on vandalism*

No reports

(d) *To receive other reports*

None

21.171 - TO CONSIDER COUNCILLOR & CLERK TRAINING

Approval was given for Councillor Catterick's attendance at the YLCA webinar seminar on awarding grants on 5 October and his attendance at a YLCA webinar seminar on planning on 12 October.

21.172 – TO DISCUSS THE SUGGESTION OF HAVING A SINGLE POPPLETON PARISH COUNCIL

After discussion it was resolved not to pursue the idea of having one Parish Council for Poppleton. It was also resolved that the Parish Councillors would take part in joint working groups when necessary.

21.173 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) *Listed Buildings Working Group*

It was noted that the Group had not met since the September Parish Council meeting.

(b) Poppleton Community Trust

The Chairman reported that he had attended the Trust's AGM on 7 October.

(c) Queen's Platinum Jubilee Working Group

2nd June has been decreed a Bank Holiday in 2022, the 70th anniversary of the Queen's Coronation. A celebratory event will be held on the Green, including the lighting of a beacon in common with the rest of the country in the evening. The Children's Sports Day will be held on Friday 3rd June – also decreed a Bank Holiday. Spring Bank Holiday Monday 2022 has been cancelled.

(d) Village Show

No report.

(e) YLCA York Branch

No report.

(f) Youth Club

No report.

(g) Any other meeting

None.

21.174 - TO RECEIVE A REPORT ON VILLAGE POLICING

Prior to the meeting the Clerk had given each Councillor a schedule of incidents in Upper Poppleton reported to the police in September 2021. The schedule was noted.

21.175 -TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:

(a) Moving the bench at the corner of Long Ridge Lane (Min. 21.155a)

The Clerk reported having had no response from his contact at the City Council so had written to Highways Maintenance to ask for permission to move the bench.

(b) Moving the new seat on Chantry Green (Min. 21.155b)

It was agreed that the seat should remain where it is and that the subject be dropped from the agenda.

(c) The easement for Model Farm (Min. 21.155c)

There was no news on the easement. It was agreed that the Parish Council would instruct Ramsdens to stop work on the easement and instruct Hethertons Solicitors to carry out the work. Councillor Garland agreed that he would pay for any legal fees relating to the easement. **(Action Clerk)**

(d) Purchase of litter picking equipment (Min. 21.151b)

The Clerk confirmed that he had bought six litter pickers and six hoops for holding bags open.

(e) The Mazda parked in Main Street (Min. 21.151d)

It was noted that the car had been removed

(f) Letter to CYC re the A59 Park & Ride Green (Min. 21.158)

The Clerk confirmed that a letter had been sent to the City Council.

21.176 - TO NOTE CORRESPONDENCE RECEIVED

21.176.01 - The Clerk referred to the following items of correspondence

- (a) CYC - Approval of road closure for Remembrance Sunday
- (b) Nether with Upper PCC - Thanks for All Saints grant
- (c) PKF Littlejohn - Annual Return papers

21/176/02 - It was noted that the correspondence received since the September meeting, as listed below, had already been circulated to the Councillors.

- (a) Explore York Libraries & Archives - Annual Review
- (b) Nether with Upper PCC - Update on All Saints trees
- (c) YLCA - White Rose update
- (d) Yorkshire Green Energy Enablement (GREEN) Project - Early Consultation Briefing

21.177 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
	None.		

21.178 - TO CONSIDER MINOR MATTERS

None.

21.179 - TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA

None.

21.180 - TO AGREE THE DATE OF NEXT MEETING

It was agreed that the next meeting be held on Monday 8th November.

There being no other business the Chairman closed the meeting at 9.38pm.

CHAIRMAN

DATE.....

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The Parish Council’s website can be found at <https://poppleton-pc.org.uk/>